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| **Coma N301 Integrated Project** | | | |
| Date: 20.02.2013 | Chair: Maryam Altenaiji | Team(s):   * Pre-production * Production * Post-Production * Props | * Marketing * Admin / HR * Web developers * Community Liaison |
| Time: 11am | Location: RKWC Library | Apologies:  *Note names of any absentees* | Also Present:  *Note names of other attendees and invited guests* |

**Agenda Items**

* 1. **Identify each lady with her job in the group**

**2. The Costume Designer**

**2.1 The ideas of the Costume Designer**

**2.1 Things that Costume Designer wants**

**3. Set Designer**

**3.1 The ideas of the designer the film**

**3.2 Design of volunteer actor students from RKW and RKM**

**4. The Location Manager**

**4.1 The idea of the location we shoot**

**4.2 Give suggestions to Set Designer places that suit designs**

**5. Make-Up Artist**

**5.1 Way of the make-up that will be used for the actor students**

**5.2 Things that a make-up artist**

**6. AOB**