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| **Coma N301 Integrated Project** |
| **Date:** **14 March 2013** | **Chair:****Directer****Fatima Abdulla**  | **Team(s): Production team****Executive Producer:** **Awatef Abdulla****Producer:** **Hend Abdulla****Director:** **Fatema Abdullah****Assistant Director:** **Meera Altenaiji****Director of photography:****Fatema Rashed****Cinema Photographer:****Shamma Ahmed** |  |
| **Time: 11:30Am** | **Location:** **Library**  | **Apologies:**  | **Present:**  |

**Agenda Items**

1. **Set Objectives:**
	1. **Talking about any left scenes**
		1. **What is done?**

**We done several things this week , we got some orders from the editior to re-shoot the first scene and thanks god we got it**

* + 1. **How will we finish the film?**

**This is with the editior we are waiting from her to finish the whole video**

* 1. **Planing for the presentation**

 **We plan to do a presentation on Monday or Tusday**

* 1. **When we will finish the film**

 **Soon**

* 1. **Checking the scenes for the last time**

 **We will do a meeting next week with the editor team to dissus and cheek the all scenes with them.**

**2. A.O.B. (Any Other Business).**

**3. Date and time of next meeting.**

**4. Closure of meeting.**